



Linlithgow Academy

TOGETHER WE THRIVE

Linlithgow Academy



OUR CORE VALUES

We encourage...



Kindness



Curiosity



Perseverance



Fairness

OUR CORE PURPOSE

Our learning...



Connects us



Sustains us



Empowers us



Inspires us

OUR CORE EXPECTATIONS

We are...



Ready



Responsible



Respectful



Safe

LINLITHGOW ACADEMY

UCAS INFORMATION EVENING

Wednesday 2nd September 2026

Students, please join the UCAS Team:

fc3jzg2

What we aim to cover

1. APPLICATION

2. LEAPS

3. PERSONAL STATEMENT – Keir Robinson
(UK Undergraduate Recruitment Manager, University
of Edinburgh)

4. ACADEMIC REFERENCE

5. PERSONAL EXPERIENCE – Cameron

1. Application

- WWW.ucas.com
- Choose the correct 'diet' – 2027 Entry
- Buzzword connects to the school – **Christmas26**
- Use personal email, not glow
- Student finance – choose option 02 – then 'West Lothian'
- Qualifications – SQA codes are listed in UCAS team

1. Application

- Once complete, add your personal statement
- Pay and send
- **Sending means that your application is in the hands of your Head of House; you cannot send your application to UCAS, the school does that.**

2. LEAPS

LEAPS' role in school

All students will receive information and support in school to help with their future planning and any potential higher education applications.

LEAPS' role is to be impartial and to support this, through:

- delivering presentations about different aspects of higher education to all students in PSE classes
- being available to provide additional information, advice and guidance to students who fulfil particular eligibility criteria
- supporting students in preparing for the transition to higher education
- connecting students with different services where appropriate

LEAPS eligibility



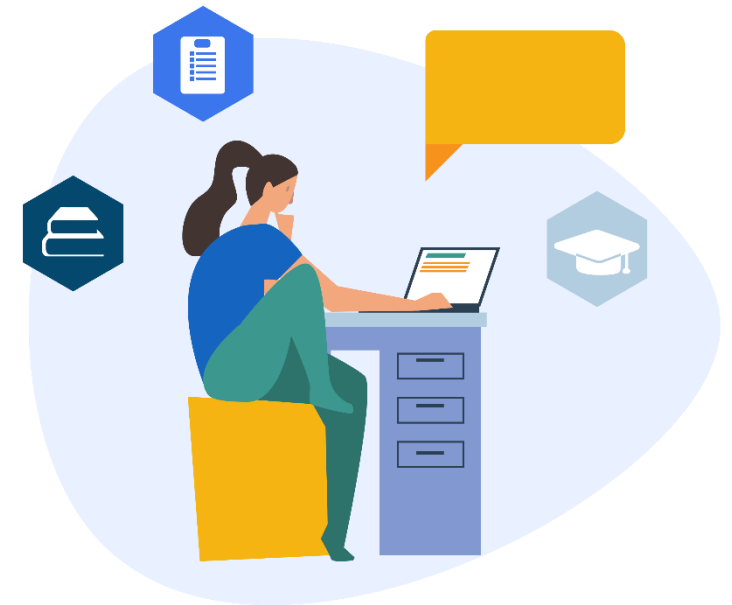
In Group 2 schools, LEAPS support students who have the potential to achieve a minimum of 3 Highers by the time they finish school and match one or more of the following criteria:

- student who is **first generation** in family to apply to higher education or whose parents do not already have a degree.
- student from a **low income background** (for instance where a student is entitled to EMA, free meals in school, or where the family is entitled to a benefit such as Universal Credit).
- student who has **spent time in care** or being looked after
- student who is **estranged** from both parents
- student who is a **young carer**
- student who lives in a **SIMD 20 postcode area**
- student who is **seeking asylum** or has **refugee status**

If you believe that your young person meets this criteria, please ask them to make their Head of House aware of this by the school deadline

Eligible students receive...

- Access to individualised **course choice guidance** and support during S5
- Opportunity to take the **LEAPS Transitions Course**, a timetable option in S6, accepted by universities across Scotland for entry
- **Pre-UCAS 1:1 appointment** before applying to college/university, with support available thereafter
- **Results day helpline** to advise on exam results and next steps



Contact LEAPS

The LEAPS team is happy to help with higher education related queries from anyone within the school community.

Please feel free to reach out through your LEAPS link teacher or contact the team directly via:

W: www.leapsonline.org

E: leaps@ed.ac.uk

T: 0131 650 4676



2. LEAPS

- <https://leapssurvey.org/>

3. Personal Statement

3. Personal statement

- By you and about you
- Guide in the UCAS team and on the LA website
- Must be your own words
- Email a draft to your Head of House for their advice and suggestions

4. Academic reference

- Compiled and written by your Head of House
- Reference is added to your application and then sent to UCAS
- Pupil information sheet
- Request references from teachers -
<https://forms.office.com/e/fBHeuVJiNg>
- External references

5. PERSONAL EXPERIENCE

- Cameron

What now?

- Make sure you have joined the UCAS team – fc3jzg2
- Read all the support information (on the Team and also on the LA website)
- Register and start UCAS application (Buzzword Christmas26)
- Complete pupil information sheet and email to HOH
- Email teachers with link, requesting reference (cc HOH)
- Start working on your personal statement

By when? – deadlines!!

- Timeline included in UCAS team information & on school website
- Complete as soon as you can
- Stick to deadlines!!
- Heads of House want all applications off our desks by Christmas

UCAS TIMELINE – JANUARY APPLICANTS 2027 ENTRY



Month	Task
June	LEAPS pupils finalised, survey taken and interview dates planned
August	
September	LEAPS interviews (25 th – 28 th) UCAS Information Evening (Students & Parents) – Wednesday 2nd September Join UCAS Team: fc3jzg2
October	All applicants complete and submit Pupil Information Sheet (vital for references) by 16th October All applicants request references from teachers by 16th October Work on applications/personal statements. Pay and send once complete, these can be sent early! First draft personal statements complete and submitted to Pupil Support by Friday 30th October
November	Continue working on applications/personal statements. Pay and send once complete, these can be sent early! Final draft personal statements complete and submitted to Pupil Support by Friday 20th November **Applications completed and ‘paid and sent’ by Friday 27th November**
December	Pupil Support teachers will have all applications submitted to UCAS by Friday 18th December (as long as they were completed by students by 27th November)
January	Check for offers, interviews Back up plans for <u>College</u> in place as necessary
February onwards	Check for offers, interviews

Finally...

- Get started now!!
 - Open Days
 - **Plan B**
 - Good luck
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- Questions?