



LINLITHGOW ACADEMY PARENT COUNCIL

Linlithgow Academy Parent Council Meeting

Tue 4th Mar 2025

7.00 pm – 8.30 pm

Meeting in school and Zoom video conference

Minutes

Attendees:

PC Members: Ann Marie Penman (Chair), Adam Schofield (Treasurer), Ky Norton, Gina Vereker, Stuart Hamilton, Lindsey Campbell and **(on Zoom):** Pamela Calabrese, Lesley Paxton

Parent Forum Members: Kirsten Lamb, Murray Ovens and **(on Zoom):** Helen Jenkins, Gillian McDonald, Karen Foster, Susan Sandbach, Diane Turton, Oksana Alfavitska, Thea de Joode, Gillian McGregor

School Representatives:

Grant Abbot (Head Teacher) and (on Zoom): Sarah Carney (Staff Representative), Luisa Burgess (Staff Representative)

Apologies: Nick Goldfinch, Julia Miller, Laura McGowan

7.00pm – Welcome and Apologies

The meeting opened with a welcome to all attendees, both in-person and online, and introductions were made. Apologies from those unable to attend were noted.

7.05pm – Minutes of the Previous Meeting and Matters Arising

The minutes from the previous meeting were accepted without amendments.

Matters Arising:

The fundraising group's proposals had been agreed via email since the last meeting.

7.10pm – Items from the Parent Forum

Online Safety:

There was a question, and discussion, about the role of police officers in schools, particularly regarding online safety and bullying.

7.20pm – Focus Topic: Supporting Parents to Assist Home Learning

Grant Abbot outlined the school's approach to supporting parents with home learning, including:

- The different ways parents can be involved: parental involvement, engagement, and family learning.
- Plans to improve communication about the curriculum and assessments through the school website and online tools.
- Development of a new homework policy to address inconsistencies and set clear expectations for different year groups.

7.50pm – Treasurer’s Report

The treasurer's report was presented, outlining the Parent Council’s current financial status.

7.55pm – Fundraising Update

An update was given on recent fundraising activities:

- New income included £640 from events and £3,200 from the lottery.
- Funds raised have been used to purchase items for different departments, including microscopes, drama equipment, and kitchenware.
- Requests were made for volunteers for upcoming fundraising events.
- Updates were provided on Tesco Blue Token and Town Solar Fund applications.

8.10pm – Head Teacher’s Update

Grant Abbot provided an update, covering:

- The Collaboration in Action (CIA) report, which highlighted strengths in child protection, meeting individual needs, and health and wellbeing.
- The introduction of postcards sent by staff to students to recognise and celebrate student values.

8.30pm – Close

The meeting closed with thanks to all those who attended.

Dates and proposed focus topics for Parent Council Meetings for 2024/25

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|---|--|
| ◦ PC meeting 1 Mon 02/10/24
Senior Phase Curriculum
Rationale | ◦ PC meeting 3 Wed 15/1/25
Support for pupils including health
issues and neurodiversity |
| ◦ PC meeting 2 Tue 19/11/24 IT and
digital training | ◦ PC meeting 4 Tue 4/3/25
Supporting parents to assist home
learning |

- PC meeting 5 Thur 1/5/25 Parent/
& carer/community engagement

- PC meeting 6 Wed 4/6/25 School
Improvement Plan



School Improvement Plan Summary 2024.2025



Priorities for Improvement

1. Our CORE approaches are used by all staff to engage young people in their learning
2. Teachers demonstrate increased confidence in applying strategies to support the principles of inclusion and wellbeing.
3. Staff apply understanding of progression in the BGE to meet ALL learner's needs in the classroom

Priorities for Consolidation

We are confident that

1. Our enhanced Future Skills programme is fully integrated.
2. Our Pupil Parliament will play a crucial role in promoting learner voice.
3. We will achieve UNCRC Gold Status
4. Our teachers will be using digital tools to promote inclusion.
5. Our refreshed Mental Health Strategy is embedded
6. Our teachers will be using existing pupil data to support classroom interventions

Priorities for Understanding

1. How can the school improve its communication and resources to better support parents in assisting their child's learning at home?
2. How can the school enhance its methods of providing timely and helpful information about students' progress to parents?