



LINLITHGOW ACADEMY PARENT COUNCIL

Linlithgow Academy Parent Council Meeting

Tue 19 Nov 2024

7.00 pm – 8.30 pm

Meeting in school and Zoom video conference

Minutes

Parent Council (PC) Members: Ann Marie Penman (Chair), Adam Schofield (treasurer), Stuart Hamilton, Karen Marriott, Pamela Calabrese, Laura McGowan, Gina Vereker, Andrew Grant

Parent Forum Members: Helen Jenkins, and on Zoom: Adrian Williamson, Maughan Oakshaw, Tracey Aitken, Simon Boa, Kudakwashe Mugwira, Claudia Kotey,

School Representatives: – Grant Abbot (head teacher), Sarah Carney (staff representative) Emily (student leadership team), Callum (student leadership team), JM (IT)

Community representatives: Cllr Pauline Orr

Apologies: Nick Goldfinch, Julia Miller, Lindsey Campbell,

1. Welcome and Apologies

The meeting began with a welcome to all attendees, both in-person and on Zoom, and introductions. Apologies were noted from those who were unable to attend.

2. Minutes of the Previous Meeting and Matters Arising

The minutes from the previous meeting were accepted without any amendments.

Matters arising: Laura McGowan and Grant Abbot will meet to discuss IT provision organised through the fundraising group.

3. Items from the parent forum

Numeracy skills post school – a question was raised about the numeracy skills of pupils leaving school. There was an explanation of the different mathematics pathways in school including the introduction of application of mathematics qualifications followed by discussion around different opportunities for signposting pupils to the most appropriate courses.

4. Focus Topic - IT and digital skills

JM outlined the school's digital journey and the focus on digital learning and skills development, including the use of Microsoft teams, one note, and other applications such as co-pilot, reflect, immersive reader and learning accelerator. Next steps include the further use of AI, digital skills development for all pupils and supporting pupils who bring their own devices.

5. Treasurers report – Adam Schofield gave a report on the current PC finances and confirmed that Laura McGowan will audit the account when necessary.
6. Fundraising – Laura McGowan gave an update of the activities to date of the fund raising group including sale of lottery tickets, school concert refreshments, funds from the round table and Linlithgow Rugby Club.

Action; Any parents/carers interested in joining the fundraising group should contact Laura on linlithgowacademyfundraising@gmail.com

7. PC Facebook page – Gina Vereker gave an update on the new fb page branding.
8. Head teacher update

Grant Abbot gave an update including:

- course choice evening Jan 20 2025
- Children in need/Fancy dress
- Winter assessments
- Residential trips letter

The meeting closed at 8.30pm with thanks to those attending

Dates and proposed focus topics for Parent Council Meetings for 2024/25

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| ◦ PC meeting 1 Mon 02/10/24
Senior Phase Curriculum
Rationale | ◦ PC meeting 4 Tue 4/3/25
Supporting parents to assist home
learning |
| ◦ PC meeting 2 Tue 19/11/24 IT and
digital training | ◦ PC meeting 5 Thur 1/5/25 Parent/
& carer/community engagement |
| ◦ PC meeting 3 Wed 15/1/25
Support for pupils including health
issues and neurodiversity | ◦ PC meeting 6 Wed 4/6/25 School
Improvement Plan |



School Improvement Plan Summary 2024.2025



Priorities for Improvement

1. Our CORE approaches are used by all staff to engage young people in their learning
2. Teachers demonstrate increased confidence in applying strategies to support the principles of inclusion and wellbeing.
3. Staff apply understanding of progression in the BGE to meet ALL learner's needs in the classroom

Priorities for Consolidation

We are confident that

1. Our enhanced Future Skills programme is fully integrated.
2. Our Pupil Parliament will play a crucial role in promoting learner voice.
3. We will achieve UNCRC Gold Status
4. Our teachers will be using digital tools to promote inclusion.
5. Our refreshed Mental Health Strategy is embedded
6. Our teachers will be using existing pupil data to support classroom interventions

Priorities for Understanding

1. How can the school improve its communication and resources to better support parents in assisting their child's learning at home?
2. How can the school enhance its methods of providing timely and helpful information about students' progress to parents?