LINLITHGOW ACADEMY PARENT COUNCIL

Special General Meeting
Thur 7th Mar 2024
7.00 pm – 7.10 pm
Meeting in school and Zoom video conference

Minutes

Present (for both meetings)

Parent Council (PC) Members – Ann Marie Penman, Nick Goldfinch, Campbell Ford, Andrew Grant, and via zoom Lesley Paxton, Richard Payne, Fiona Couper-Kenney, Pamela Calabrese

Parent Forum Members – Adam Schofield, Diane Turton, Kelda Bryson, Laura McGowan, Fiona Kerr, and via zoom Paul Wilson, Ali Moon

School Representatives – Grant Abbot (head teacher), and via zoom Sarah Carney and luisa Burgess (staff representatives)

Student Leadership Team – Rowan, Orla, Joe and Rebecca

Apologies – Ky Norton, Hannah Dunn, Julia Miller

1. Revised PC constitution - The revised PC constitution was agreed.
   Action: AMP will arrange for it to go on school website

Linlithgow Academy Parent Council Meeting
Thur 7th Mar 2024
7.10 pm – 8.30 pm
Meeting in school and Zoom video conference

Minutes

Present - as for above meeting

1. Welcome and apologies – AMP welcomed everyone to the meeting and noted apologies as above.

2. Minutes of the previous meeting - The minutes of the previous meeting were agreed.

Matters arising:

GA gave an update on the wearing of school uniform. After discussion at the last PC meeting, an email was sent out to all parents /carers and there was a subsequent improvement in compliance.

3. Items from parent forum

   ○ Toilets – There were a number of issues raised about the condition and use of toilets in school. GA gave an update on current situation including issues around plumbing problem, inappropriate use of toilet facilities, monitoring of toilets facilities by senior staff. He updated PC members on plans for potential new toilet provision.

   ○ Cover for classes – To be added to next agenda if necessary

   ○ Use of mobile phones – Concerns were raised about the inappropriate use of mobile phones in class and suggested strategies to address this. GA outlined plans to address use of mobile phones in class. All parent/carers will be asked to give their views on proposals.

4. Focus Topic - Student interactions (Positive behaviour framework)/Equality and Diversity

   GA gave an update on the positive behaviour framework, including:

   ○ Reference to Promoting Positive Relationships And Behaviour In Educational Establishments
   ○ West Lothian framework is being updated at moment
   ○ Scottish Government is also discussing behaviour frameworks at a national level
   ○ School values

   followed by discussion.

5. Support for video conference provision for PC meetings

   AMP outlined challenges around offering hybrid provision but also commitment to continue with provision to ensure accessibility. Various suggestions were made to support this.

   Action: GA will check with cluster PS re zoom/teams provision for their PCs

6. Fundraising

   AMP gave an update on the fund-raising group and requested interest in taking a lead. Laura McGowan and Kelda Bryson are happy to join the group and take a lead, bringing experiences from respective PS fundraising.

   Action: AMP to email Adam, Ky, Rebecca, David Marshall, Kelda and Laura to arrange a meeting to take this forward.

7. Head teacher update

   GA gave an update on:

   ○ budget and efficiency savings

   ○ Study support programme, including April holiday programme

- SQA exam timetable

- Core subject

- S6 leavers assembly

- Appointment of 2 new mathematics teachers

- School website: WLC is updating school website through a rolling programme overt the next year

8. AOB

The student leadership team were attending the meeting for the last time and were thanked for their positive contributions and input throughout the year. They were wished well for the future.

The PC asked GA to pass on thanks to all staff for their support to our young people sitting exams, especially their continued commitment to providing additional study classes provision.

The meeting closed at 8.32 with thanks to those attending.

Dates and proposed focus topics for Parent Council Meetings for 2023/24

1 Monday 2nd October.

2 Wednesday 29th November Attendance/Cost of the school day

3 Tuesday 16th January Physical school environment

4 Thurs 7th March Student interactions/Equality and Diversity

5 Thursday 25th April CORE/Pupil voice and learner engagement

6 Tuesday 4th June School improvement plan

School Improvement Plan Summary 2023.2024

1	Improvement in all young people's wellbeing
☐	Our refreshed school vision and values emphasise Article 29 of the UNCRC by promoting and inspiring a sense of belonging and social justice for all in our community.
☐	We will continue to promote a climate of respect, nurture and trust to improve the HWB of our young people
☐	Develop an inclusive classroom culture across the school that embeds our school vison and values
☐	Revisit our Health and Wellbeing Strategy in light of updated data about outcomes
2	**Enhance Learning & Teaching**
☐	Develop an inclusive classroom culture across the school that embeds our school vison and values
☐	Our'Digital Learning Strategy' is used to support inclusive practice in the areas of pedagogy, curriculum and assessment
☐	Increase staff confidence around BGE Moderation and commence improvement work around how we associate this with a renewed Skills Framework
☐	We will continue to develop our school curriculum in line with emerging national and international trends
☐	Ensure our Quality Improvement Model supports systematic reflection on practice, self evaluation and collaboration across our school
3	**Improvement in employability skills and sustained, positive school leaver destinations for all young people**
☐	Continue to embed employability skills towards a positive school leaver destination for all young people
☐	Our sustained focus on DYW and improved partnership working continues to impact positively on learners
4	**Closing the attainment gap between the most and least advantaged children**
☐	We will improve Attainment Data from School SSR and PEF stretch aims with a focus specifically on ensuring all attainment data will be, at least, in line with the virtual comparator school.

'Together We Thrive'