



## LINLITHGOW ACADEMY PARENT COUNCIL

Meeting

Tue 16<sup>th</sup> Jan 2024

7.00 pm – 8.30 pm

Meeting in school and Zoom video conference

### Minutes

Present:

Parent Council (PC) Members – Ann Marie Penman, Campbell Ford, Ky Norton, Hannah Dunn, Julia Miller, Nick Goldfinch and via zoom Lesley Paxton, Andrew Grant

Parent Forum Members – Adam Schofield, Simon Maas, Helen Jenkins, Alan Duncan, Kirstin Mitchell, and via zoom Deepa Ganapathy Ajjikuttira, Keith Irving, Kelda Bryson

School Representatives – Grant Abbot (head teacher), and via zoom Sarah Carney (staff representative)

Student Leadership Team – Joe and Rebecca (depute head students)

Cllrs – Via zoom Cllr Orr, Cllr Pattle and Cllr Conn

Apologies – Richard Payne, Audrey Cairns, Luisa Burgess

1. A M Penman welcomed everyone to the meeting. Apologies were noted as above.
2. The minutes of the previous meeting were agreed.

Matters arising:

- Fundraising – A meeting has been held to discuss fundraising and members of the parent council, parent forum and a pupil have expressed an interest. Update to be given at future meeting.
  - Basecamp – to be discussed at future meeting
3. Items from the parent forum
    - Uniform - a question was raised about the level of pupil adherence to the wearing of school uniform. G Abbot gave a recap on rationale behind wearing of school uniform including parental support for introduction, pupil safety and equity issues. A straw poll had been conducted in school showing varying levels of adherence to different aspects of the school uniform across all years groups. G Abbot outlined the staff input required to follow up with pupils and families. There was discussion about all of the above, as

well as the role of parents and carers in supporting their children to wear the agreed school uniform.

4. PC constitution – AM Penman gave an update on the revision of the PC constitution and process for agreeing an updated version. There was discussion around various points including 3.2 (who can call a Special General Meeting) and 3.3 (how many votes the chair has).

Action: AM Penman will send an email to all PC members asking for any further comments, on these 2 issues and the whole document by Tue 23 Jan

5. Focus Topic

- Physical school environment – GA gave background on issues around physical school environment and capacity of school building. There was a lengthy discussion covering a wide range of topics including:
  - numbers in senior school v BGE phase
  - size of incoming S1
  - ring fencing of WLC funds
  - developer contributions
  - Reinforced Autoclaved Aerated Concrete (RAAC) in other schools across WL
  - Linlithgow development plan
  - planned new developments
  - impact of placing requests.
- GA outlined possible changes/ improvements to 3 areas of school (library, toilets and making part of external PE area internal) and gave PC members the opportunity for a walk around at the end of the meeting to look at all these areas.

Action: It was agreed that GA would continue to keep the parent council updated on the possible progress on all these areas and invite further discussion when needed.

6. PC communications (basecamp) - not discussed. To be continued.

7. Head teacher update

G Abbot gave an update on:

- Validated self-evaluation (VSE) and feedback from the Education Quality Committee (EQAC) on 16 Jan 2024.
- Changes to school catering including the introduction of meal deals and an update to the fusion application.

Action: PC members are asked to pass any comments, if they have any, to AM Penman

- Water fountains

The meeting closed at 8.30pm with thanks to all those attending.