



## Linlithgow Academy Parent Council Minutes of Annual General Meeting

7:00pm, Wednesday 14 September 2022,  
Hybrid Meeting A31 Maths room and Zoom Video Conference

### 1. Welcome

The Chair, Douglas Maxwell, welcomed everyone to the meeting.

### 2. Approval of Minutes from Previous AGM – 15 September 2021

Minutes were approved by Ann Marie Penman and seconded by Soné Spottiswoode, with some date and name errors to be corrected. The approved minutes will be posted on the website.

### 3. Annual Report of the Parent Council for 2021/22

Douglas Maxwell presented the Parent Council Chair's Annual Report

### 4. Head Teacher's Update

Mr Grant Abbot presented the Head Teacher's report, commending pupils and staff for their hard work and input session 21/22. Topics covered included:

- Attainment
- Pupil participation
- Curriculum
- Closing attainment gap
- Classroom practice
- Curricular and vocational experience
- Work experience and parent & carer input
- Revised support structure

A question was raised and answered regarding criteria used when deciding to offer school trips. The school wants to see school trips that are affordable, equitable and relevant. There is the potential to offer financial support for some trips using PEF funding.

A question was raised to the Head teacher as to what his biggest success and frustrations have been. Mr Abbot would like faster improvements, such as upgrading the school's technology, but must be patient with the lengthy processes. There is more clarity and transparency in communication and the Friday updates are very successful. The music concert is the first in-school parent & carer event for 2 years and he is looking forward to seeing and introducing himself to parents & carers..

## 5. Student Leadership Team report

The Student leadership team outlined their plans for the year and expressed an interest in working alongside the Parent Council.

The four student leaders shared some of their plans for the year, which include:

- Group goals – Building a school community, - introducing social events out of school such as Halloween Disco for S1 students,
- Prefects in spaces and making sure halls are cleaner and quieter for teachers and students
- Developing S6 and S1 link to support 'settling in'
- BGE showcase evenings
- S6prom committee set up
- Fundraising
- Autumn concert (first in 2 years)
- Merit ceremonies with parents & carers in October, recognising success across the board, musical, sports and any out-of-school activities.
- Finding opportunities for students to get involved in the community
- The Student Leadership team will go to Winchburgh for mentoring, help and support for the first years who are settling into school.

## 6. Election of Parent Council Members for 2022/23

There were seven vacancies to fill. 5 members of the Parent Forum volunteered to join the Parent Council. Since the number of vacancies exceeded the number of volunteers, there was no need for a vote. 2 spaces remain.

The following will be **Parent Council members for 2022/2023** for a two-year term:

Richard Payne, Nick Goldfinch, Julia Miller, Fiona Couper Kenney, Judith Gray, Andrew Grant, Silvia Small, Pamela Calabrese

Ann Marie Penman, Mary Joseph, Jeremy Fuller, Lesley Paxton, Hannah Dunn, and will continue as PC members for a further year.

## 7. Election of Office Bearers for 2022/23

The 2022/2023 office bearers will be:

**Chair:** Ann Marie Penman

**Vice Chair:** Richard Payne

**Clerk:** Soné Spottiswoode

## 8. Proposed Dates for Parent Council Meetings 2022/23

The Parent Council will meet six times a year, twice a term, 7pm – 8.30pm in school and online and the following dates were agreed for meetings in 2022/23:

- Wednesday, 19 October 2022
- Thursday, 1 December 2022
- Monday, 23 January 2023
- Tuesday, 7 March 2023
- Wednesday, 26 April 2023
- Tuesday, 30 May 2023

Details will be posted on the Parent Council webpage, sent via GroupCall, and posted on the

Facebook page and the School App for Parents.

#### **9. Topics for Consideration by the Parent Council in 2022/23**

The student leadership team suggested:

- Capacity and potential change for the future of the school.
- HWB
- Financial awareness
- Pupil engagement
- Transferable skills developments
- Financial awareness

The Parent council members suggested:

- HWB
- Employability including parental skills database
- Financial awareness for pupils
- Parental engagement with school
- Curriculum

The Chair thanked everyone who joined and contributed to the AGM Meeting