



**LINLITHGOW ACADEMY PARENT COUNCIL MEETING**  
7pm to 8.30pm, Tuesday, 26 April 2023,  
Hybrid Meeting in school and Zoom Video Conference

**Attendees:**

Parent Council	Ann Marie Penman (Chair), Richard Payne (Vice Chair),
Members:	Judith Gray, Mary Joseph (Zoom), Jeremy Fuller, Nick Goldfinch, Lesley Paxton (Zoom)
Head Teacher:	Grant Abbot
Teacher representatives	Luisa Burgess (Zoom) and Rhona White (Zoom)
Pupil Representatives:	Head Boy
Parent Forum:	Simon Boa (Zoom), Sughanya Manakshaw, Alison Sopra
Guests:	Councillor Sally Pattle and Councillor Pauline Orr (Zoom)
Clerk:	Soné Spottiswoode
Apologies:	Hannah Dunn, Andrew Grant, Judith Gray and Fiona Couper Kenney

1. Welcome, introductions & apologies

The chair welcomed everyone to the meeting and apologies were noted as above

2. Minutes from the last meeting

The minutes were approved by Nick Goldfinch and seconded by Richard Payne

3. Matters arising

There were no matters arising

4. Focus topics

**School Improvement Plan 23/24**

GA explained in detail how the school improvement plan is created Including:

- the improvement process & documentation including the standards & quality report
- the use of quality indicators from how good is our school? 4
- looking inwards, outwards and forwards
- input from pupils, staff and parents & carers

- the focus around the 4 National Improvement Framework priorities

The parent council agreed that GA and school staff should be thanked for the work put in to show the details and explain the process clearly.

### **Refreshing school vision and core purpose**

GA gave an update on the process including:

- how information has been gathered so far from staff, pupils and parent/carers
- feedback on reflections so far

There was positive discussion around both of the above focus topics.

It was agreed that a link to the refreshing school vision survey would be posted on the PC Fb page

### **Action chair**

It was agreed that Parent Council members would encourage others to complete the survey

### **Action PC members**

### **Parental engagement**

GA gave an overview of current parental engagement opportunities including

- parental surveys (WLC and LA)
- parent's evenings attendance
- S1/2/3 evenings
- the focus on taking forward family learning
- the S1-3 BGE curriculum now on school website for all subject areas

There was positive discussion around all of the above

A request was made and agreed for a link to the agenda and minutes of PC meetings and the invitation to the PC meeting to be added to the school App for parents & carers.

### **Action Clerk**

#### 5. Items from Parent Forum

None received

#### 6. Review of Parent Council meetings :

RP outlined the suggested process for reviewing this year's meetings at the next PC meeting including:

- the possibility of taking time as PC members only at beginning of the next meeting

- using small groups to allow for more discussion

## 7. Head teacher's report

GA gave an update on the following:

- positive response to Easter study session and immersion days
- U/15 Football Scottish League Cup win
- Staffing update
- new t/t start on Monday, 29<sup>th</sup> May,
- S6 leavers

The parent council members thanked the school for the lovely leavers BBQ

## 8. AOB

- The chair thanked the student leadership team for their outstanding commitment and support to the PC and wider school community during their S6 year.
- The chair informed PC members of the Bathgate Hills consultation letter issued via groupcall

The meeting closed at 8.30pm with thanks to those attending.