



**LINLITHGOW ACADEMY PARENT COUNCIL MEETING**  
7pm to 8.30pm, Wednesday 19 October 2022,  
Hybrid Meeting A31 Maths room and Zoom Video Conference

**Attendees:**

Parent Council Members:	Ann Marie Penman (Chair), Pamela Calabrese, Jeremy Fuller, Andrew Grant (zoom), Mary Joseph (zoom), Julia Miller, Fiona Couper Kenney, Judith Gray,
Head Teacher:	Grant Abbot
Teachers:	Luisa Burgess (zoom)
Pupil Representatives:	Deputy Head Girl and Deputy Head Boy
Parent Forum:	Claudette Boa (zoom), Andy Gray (zoom), Kirstin Mitchell
Councillors:	Cllr Sally Pattle
Clerk:	Soné Spottiswoode
Apologies:	Richard Payne (Vice Chair), Cllr Pauline Orr, Nick Goldfinch, Silvia Small and Rhona White, Hannah Dunn

1. Welcome, introductions & apologies

The Chair welcomed everyone to the meeting and apologies noted above

2. Minutes from the last meeting

Minutes from the meeting on 9 June 2022 have been circulated to all PC members and are approved and on the school website.

Update on actions arising from previous meeting

A request had been made to include timings on the agenda – completed

An email had been circulated regarding the timings of the meetings and a majority vote had agreed to shorten the length of the meetings but keep the same starting time – completed

3. Matters arising

There were no new items raised

4. Topics for PC Consideration 2022-2023

Each of the following topics had been suggested by PC members, HT, Student leadership team or a combination of all and were all discussed as possible topics for consideration for this year.

- Health & well being (HWB)

**Actions:**

It was agreed that HWB would be a focus area on the next agenda with suggested input from school staff and SLT on the overall HWB programme, changes to support structure, pupil champs, capacity issues effect on HWB, especially in social areas and HWB in L&T pedagogy - Clerk to add it to agenda for next meeting

- Support Structure  
See action for Health and Well Being
- Parental engagement

Actions:

It was agreed that the HT would look into issues around PVG scheme for parents & carers who wish to be more involved directly in school activities - HT to update PC at a future meeting

- Insight/attainment data

Actions:

It was agreed that Insight/Attainment data would be a focus area on a future agenda with input from HT on how data is used to drive forward school improvement - Clerk to add it to agenda for future meeting

- Employability

Actions:

There was a suggestion to approach local businesses and publicise in the Black Bitch magazine – HT will look into the possibility and feasibility of doing both of these.

It was agreed that there has been an extremely positive response to the request for parent/carer involvement in business links and that faculties and departments will now make direct contact with volunteers – HT will update PC at a future meeting

- Pupil engagement

Action:

It was agreed that pupil engagement would be a focus area on a future agenda with suggested input from SLT on the pupil parliament - Clerk to add it to agenda for a future meeting.

- Transferable skills development

It was agreed that more clarity was needed around this suggestion and it might be possible to incorporate it in other areas such as pupil engagement and/or parental engagement.

- Curriculum

Actions:

It was agreed that PC members will be invited to join the school curriculum working group which is to be set up this session led by Dr Ed Marsh – HT to let PC members know when the group is set up and extend an invitation to PC members.

It was also noted that there is a Scottish Government national consultation on the future of Scottish education currently underway and all PC members were encouraged to respond individually.

- Capacity  
See action for HWB

- Financial awareness

It was agreed that more clarity was needed around this suggestion and it might be possible to incorporate it in other areas such as pupil engagement and/or parental engagement.

5. Items from Parent Forum

A question was raised about homework by a member of the parent forum and a response was given by the HT.

6. Headteacher's report

The HT gave an update on the West Lothian Council Budget Consultation and encouraged everyone to read and respond before 20 November.

Actions:

It was agreed that the PC will publicise this on the PCFB page – FB admin will post on page

It was suggested that the views of the pupils should be considered – HT will take this forward

7. AOCB

**The meeting closed at 8.30pm with thanks to those attending**

## Appendix 1

School Improvement Plan summary:

# School Improvement Plan Summary 2022.2023



1	Improvement in all young people's wellbeing
<input type="checkbox"/>	We will introduce a new Support structure and Year Head arrangement to embed a consistent approach to promoting positive relationships and wellbeing across the school
<input type="checkbox"/>	We will promote and emphasise Article 29 of the UNCRC across our school structures and policies. Our education of our young people will be directed to: 'The development of the child's personality, talents and mental and physical abilities to their fullest potential.'
<input type="checkbox"/>	We will continue to promote a climate of respect, nurture and trust to improve the HWB of our young people.
<input type="checkbox"/>	We will enhance parental understanding of our BGE Curriculum
2	Enhance Learning & Teaching
<input type="checkbox"/>	We will develop a refreshed school Quality Improvement Model to support more systematic reflection on practice, self-evaluation and collaboration across our school.
<input type="checkbox"/>	Our pedagogical approaches will seek to promote and inspire a sense of belonging, inclusion and social justice for learners and practitioners.
<input type="checkbox"/>	We will continue to develop our integrated digital technology strategy across our classrooms
<input type="checkbox"/>	We will strengthen how we support, challenge and empower young people to maximise their potential by expanding the leadership opportunities available to them
<input type="checkbox"/>	We will empower staff to take on leadership roles and opportunities through working groups, additional school development posts and engaging meaningfully in practitioner enquiry opportunities
3	Improvement in employability skills and sustained, positive school leaver destinations for all young people
<input type="checkbox"/>	We will continue to develop our school curriculum in line with emerging national and international trends
<input type="checkbox"/>	Strategic plans for DYW/TTW and STEM will focus on building employability skills and improving relevant positive destination % figures
4	Closing the attainment gap between the most and least advantaged children
<input type="checkbox"/>	We will improve Attainment Data from School SSR and PEF stretch aims with a focus specifically on ensuring all attainment data will be, at least, in line with the virtual comparator school.
<input type="checkbox"/>	Further development of opportunities on the SCQF framework for all students
<input type="checkbox"/>	We will utilise increased capacity in Student Support to target specific areas of focus with regards attendance, participation, engagement and qualifications

**'Learning For Improvement  
Aspiring to Achieve'**

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