



LINLITHGOW ACADEMY PARENT COUNCIL MEETING
7pm to 9pm, Tuesday 3 May 2022, Zoom Video Conference

Attendees:

Parent Council Members:	Douglas Maxwell (Chair), Ann Marie Penman (Vice Chair), Hannah Dunn Pamela Calabrese, Campbell Ford, Jeremy Fuller, Andrew Grant, Mary Joseph, Christine Mcginness, Dermot Murray, Lynne Pascal, Lesley Paxton, Silvia Small, Helen White and Ian Woodhouse
Head Teacher:	Grant Abbot
Teachers:	Luisa Burgess, Rhona White
Pupil Representatives:	Deputy Head Girl and Deputy Head Boy
Parent Forum:	Sughanya Manak, Alison Spori, Andy Gray, Claudette Boa, Mike Harvey, Judith Gray, Gillian Doyle, Richard Payne, Pinelopi Louvrou, Marcia Coutts
Councillors:	CLlr Tom Conn
Clerk:	Soné Spottiswoode
Apologies:	CLlr Tom Kerr, CLlr Tom Conn

Meeting Business

Welcome, introductions & apologies

The Chair welcomed everyone to the meeting
Apologies noted above

Minutes from the meeting of 30 March 2022

DM noted that minutes from previous meetings are still being updated.

Action: The clerk will circulate the minutes of 30 March 2022 and any other outstanding meeting minutes to PC members for approval

Update on actions arising from previous meeting

PC members are asked to let DM know if they are interested in being part of the school curriculum review group for the next session

Standing Items:

1. Councillor's Report

Councillor Tom Conn gave his apologies

2. Head Teacher's Report (Written report see Appendix 1)

- The U/18 Football team did very well in the Scottish final
- New Timetable - Commence on Monday 23 May
- Staffing, probationer allocations, acting PTC post
- Improvement Survey updates – thanked parents/carers who completed the survey
- Uniform Survey update

- SQA and Immersion classes
- Upcoming support structure revisions
- Ukraine families welcomed

Actions:

- GA will give further Update on the Upcoming Support Structure revision in June

3. Teacher's Report

Luisa Burgess updated

- Moderate languages - secondary schools WLC competition - came 2nd over the whole of West Lothian and retained the Language-nut subscription
- Dress down day raised £1000
- Two new courses, N5 child development and lab skills (real-life people with real-life jobs)

4. Pupil leadership team Report

No pupils present

5. Items from Parent Forum

- The Parent Council was contacted by a member of the public regarding Local Air Pollution and Potential Access issue on the Canal
GA confirmed he was not aware of this issue
- A request has been made to send meeting notifications and register emails two weeks before the Parent Council meetings.

6. Special Focus -

There was a general discussion on Positive Destinations and Employability covering issues such as :

- Work experience in and out with the curriculum
- DYW – developing the workforce
- WL work experience database and associated paperwork
- Parent/carers potential involvement in offering work experience opportunities
- It was agreed that members of the Parent forum might be able to support the school by offering sessions on employment skills/talks.
- GA will draft a list of information to gather including name, sector of the field, subject or faculty area, willingness to be contacted by the relevant teacher, willingness to go online to speak to young people or willing to come in person, and key skills in that line of work., and further discussion will follow on how the PC will gather the data.

Actions: GA will draft a list of information that would be useful from parents/carers and bring to the PC for further discussion

7. Special Focus topics aligned with the four headings in the School Improvement Plan (Appx. 2)
Improvement in all young people's wellbeing

- There were no updates from anti-bullying sub-group
- Family champions
GA has asked for volunteers for 'Family Champs'. Further information has been sent to PC members on basecamp.

Actions: AMP to discuss Family Champs volunteers with anti-bullying sub-group
Any members of PC or parent forum interested in being a Family Champ to contact Parent Council.

8. Other Items

8.1. Update from Communications sub-group

No updates from the communications sub-group

8.2. Format of next Parent Council meeting 9 June 2022

- There was a discussion about an online or in-person in-school meeting in June. It was agreed to run a mix of in-person and online for the June meeting.
- There was discussion about the start time of PC meetings – to be kept at 7pm but with further discussion at next meeting

Action: Clerk to put the timing of meetings as an agenda item for the next meeting

9 Any other business

Appendix 1 – Head Teacher Summary Update

Raised Items	Key comment
U18 Football Success	Well done to U18 football team who won Scottish Senior Shield at Hampden Park last Thursday beating St Ninans High on penalties after 2-2 draw.
New Timetable	New timetable will commence on Monday 23 May. PTCs were given info today and is now out for checking. Plan is to place our column structure onto website to allow pupils to determine whether their course choices have been possible.
Staffing/ probationer allocations/acting PTC post	Probationers have been allocated to Linlithgow Academy in: PE History Maths Biology Art & Design Modern Studies There is still some further allocations to be decided upon which may increase this probationer number further.
Improvement Survey updates	Initial parent Survey closed on Monday. Details will now be analysed to determine areas requiring more investigation.
Uniform Survey update	Clear response on uniform expectations, so we will promote this but also now consider some more inclusive items for wearing re comfort/equity This will go out via a uniform survey tomorrow to all parents and pupils. Also to staff.
SQA and Immersion classes	SQA diet underway. Significant numbers attending immersion classes. This is first year this has happened.
Upcoming Support structure revisions	We are considering our Support Structure and associated responsibilities around how we maintain a sustainable structure that overtakes all aspects linked to support. There may be some reorganising of support teachers/introduction of new PSA pastoral assistants/ specific responsibilities linked to our msall group settings and skills stations. More detail at next PC
Ukraine	2 pupils enrolled so far. Possible 5 more relatively soon.

Appendix 2: School Improvement Plan summary:

School Improvement Plan Summary 2021.2022



1	Improvement in all young people's wellbeing
<input type="checkbox"/>	Consult on and renew school inclusive policies
<input type="checkbox"/>	Learner Empowerment: Upscale Learner voice provision incl. creation of Pupil Parliament
<input type="checkbox"/>	Revisit and relaunch our positive relationships policy and restorative practices
<input type="checkbox"/>	Introduce Mental Health Qualification for S4 and Level 6 First Aid for S5 and targeted S4 pupils
<input type="checkbox"/>	Revisit the Responsibility of All elements within HWB to ensure teachers can identify and understand where and how they can contribute
2	Enhance Learning & Teaching
<input type="checkbox"/>	Identify pedagogical approaches that promote engagement in learning.
<input type="checkbox"/>	Establish a collaborative, enquiry-based model of curriculum making and team teaching approach
<input type="checkbox"/>	Develop a strategic planning framework that supports systematic reflection on practice and focused planning for learner engagement
<input type="checkbox"/>	Revise and reframe school quality assurance procedures
<input type="checkbox"/>	Adapt 'learning round' format to ensure that a clear focus on learner engagement
<input type="checkbox"/>	Integrate young person's guarantee, career education standard and employability skills into day-to-day pedagogy
<input type="checkbox"/>	Embed and consolidate our improvements around Digital learning
3	Closing the attainment gap between the most and least advantaged children:
<input type="checkbox"/>	Revisit curriculum pathways to ensure we maximise attainment for the most disadvantaged
<input type="checkbox"/>	Faculties will consider the full range of qualifications within the SCQF in order to maximise the attainment and achievement
<input type="checkbox"/>	Publication of Accredited Achievement pathway that maps all qualifications and opportunities across the school
<input type="checkbox"/>	Introduction of Career Ready initiative
<input type="checkbox"/>	Target Numeracy and literacy S1 Groups at SNSA band 6 and below.
4	Improvement in employability skills and sustained, positive school leaver destinations for all young people
<input type="checkbox"/>	Develop a bespoke pathway and support packages for identified learners that best meet their needs
<input type="checkbox"/>	School-Business partnerships database created through improved parental and community-based contacts and interventions.

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Aspiring to Achieve'***