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**Linlithgow Academy Parent Council Meeting**

7:00pm, Thursday, 21st March 2019, Linlithgow Academy Conference Room

**Attendees:**

Parent Members: Elspeth Brown (Chair), Douglas Gray, Helen White, Dorte Al-Gailani, Campbell Ford, Laurie Boles

Head Teacher: Karen Jarvis

Teachers: Rhona White, Rachel Bryson, Christine Armstrong

Parents: Sharon Maguire, Helen Turner, Gill Doyle

Apologies: May Geddes, Susie Hume, Douglas Maxwell, Alison Sharp

1. **Welcome and Introductions**

Elspeth Brown welcomed everyone to the meeting, in particular some new faces, parents Sharon Maguire, Helen Turner and Gill Doyle and teacher Christine Armstrong.

1. **Approval of the Minutes from meeting of 30th January 2019 and any matters arising**

Minutes of 30th January 2019 were approved and will be posted on the website.

1. **Head Teacher’s Report**

Topics covered:

- **Attainment and recently published Scottish school performance tables**

- **Staffing**

- **Budget 2019/20**

- School roll is rising with an S1 intake of 260

- New secondary school at Winchburgh planned to open 2022

- **Tracking and monitoring for SQA 2019**

Attainment meeting on a Monday evening - Focus on various groups across the school and the Extended Leadership Team bring concerns to the table.

**Other additional strategies include:**

* Focussed learner conversations
* Targeted intervention sheets
* Study support
* Removal from core for masterclasses
* Additional SCQF input to boost profile of some young people

**- Fire Alarms**

Action taken:

* Culprits identified, excluded and charged by the police
* Screamers fitted on 50 % of points – having to do the other 50 % pre exams
* CCTV being purchased (probably not fitted pre exams sadly and won’t cover whole school )
* Groupcall to parents for support
* Fire Brigade and Police in for assemblies S1 – S4
* Continue to work with Fire Brigade, Health and Safety and Police

**- Merit Update**

**- Home Learning**

**- Litter**

**- External users of Academy Facilities**

1. **LAA /Fundraising**

A number of options have been presented to WLC and feedback is awaited.

1. **Pupil Council Report**

* Clubs and Societies
* Water Bottles/Reducing plastic
* Pupil survey re facilities
  + Healthy eating
  + Toilets
* Uniform

1. **Teachers Report**

* Energy drinks
* Aileen Baxter Fundraising for summer opportunity in Uganda and Rwanda

1. **Communication Subgroup**

* **Newsletter**

**Action: Comms team** to update

* **Parent Council banner**

Design agreed.

1. **Any Other Business**

* Feedback from WL PF 6th March 19
* Ethos Survey

1. **Dates of next meetings**

* LA Parent Council
  + Wed 22 May 2019
* West Lothian Parent Forum
  + Wed 22nd May 2019 – Inveralmond Community High School
* Parent Council Recruitment Training
  + Thursday 9th May 2019
* Parent Council Training
  + Tuesday 26th March 2019 6:30 to 8:30pm St John the Paptist School, Lanrig Avenue, Fauldhouse, EH47 9JR