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**Linlithgow Academy Parent Council Meeting**

7:00pm, Tuesday, 20th November 2018, Linlithgow Academy Conference Room

**Attendees:**

Parent Members: Elspeth Brown (Chair), Susie Hume, Douglas Gray, Helen White, Dorte Al-Gailani, Campbell Ford

Head Teacher: Karen Jarvis

Teachers: Rhona White

Pupil Council: Emily Evans

Parents: Jeremy Armon

Apologies: May Geddes, Alison Sharp, Jo Smith, Laurie Boles, Kate Dickson,

Rachel Bryson, Pinelopi Livrou, Rose Easton

1. **Welcome**

Elspeth Brown welcomed everyone to the meeting, in particular, new members Helen White and Dorte Al-Gailani and parent Jeremy Armon.

Elspeth also welcomed our third new member, Pinelopi Livrou who was unable to join us at this meeting.

1. **Approval of the Minutes from meeting of 1st October 2018 and any matters arising from this meeting.**

Minutes of 1st October 2018 were approved and will be posted on the website.

1. **Head Teacher’s Report**

Topics covered:

- Staffing

- Cover

- DHT

- Maths Streaming

- PSE Outcomes and Experiences

- BGE Information Evening Feedback

- BGE online Parents Evening booking feedback

- BGE VSE feedback

- Show My Homework

- West Lothian Virtual Campus

- Work Placement Strategy

1. **LAA**

Attendance at AGM was very poor.

1. **Pupil Council Report**

Topics discussed:

* Big Quiz
* Plastics Project
* Parliament Week

1. **Teachers Report**

Topics discussed:

* Green Flag – Litter and Plastics – Flagpole required.
* Art Project – Christmas cards

1. **Communication Subgroup**

* **Newsletter**

**Action: Comms team to update**

* **Parents Evenings**

A Parent Council banner will be designed for use at these events.

**Action: Karen Jarvis to forward a draft design consistent with other school banners and logos.**

1. **Feedback from West Lothian Parent Forum – 3rd Oct 2018**

* ‘Learning Together’
* IMS
* Attainment 2017/18

1. **Any Other Business**

* New Website
* Link to Contact Parent Council now on website
* Support for pupils with additional support needs and dyslexia

1. **Dates of next meetings**

* LA Parent Council
  + Wed 30 Jan 2019
  + Thurs 21 March 2019
  + Wed 22 May 2019
* West Lothian Parent Forum
  + Wed 6th March 2019 – Deans Community High School
  + Wed 22nd May 2019 – Inveralmond Community High School
* Parent Council Recruitment Training
  + Thursday 21st March 2019
  + Thursday 9th May 2019